



# BUKIT PANJANG PRIMARY SCHOOL

109 Cashew Road, Singapore 679676  
Tel: 67691912 Fax: 67637462  
<http://www.bukitpanjangpri.moe.edu.sg/>  
*Future Leaders, Concerned Citizens*

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## Parent Volunteer

### Phase 2B Parent Volunteer Application

Registration period **is OPEN** for Phase 2B Parent Volunteer Scheme for children born between **2<sup>nd</sup> January 2013 and 1<sup>st</sup> January 2014 (both dates inclusive)**.

**CLOSING DATE: 31<sup>st</sup> January 2018**

No late applications will be considered.

Appeals will not be entertained.

Under this scheme, a parent may be able to register his/her child under Phase 2B of the Primary One Registration Exercise in Bukit Panjang Primary School.

Please note your child is not guaranteed a place in Bukit Panjang Primary School under Phase 2B of the Primary 1 Registration Exercise even with the completion of minimum forty (40) hours of voluntary services.

**For more information on Phase 2B eligibility, please refer to the MOE website at**

**<http://www.moe.gov.sg/education/admissions/primary-one-registration/phases/>**

We regret to inform that only short-listed applicants will be invited to attend the interview and we do not disclose reasons for selection/non-selection of applicants.

Selected parents will have to serve and complete 40 hours of voluntary service if they wish to be eligible for Phase 2B of the Primary One Registration Exercise.

Application form can be downloaded from our School Website

**<http://www.bukitpanjangpri.moe.edu.sg/>** (Partners' Corner, Application Forms, Ph2B - PV Application Form 2018).

Completed application forms should be returned and **submitted by hand** to Bukit Panjang Primary School **not later than 31 January 2018**.

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#### ***Mission***

***Developing our students holistically in a vibrant and caring environment***

**Ph2B – Parent Volunteer Application Form 2018**





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***Ph2B – Parent Volunteer Application Form 2018***

**SCHOOL GREEN AWARDS  
HIBISCUS AWARD**  
A SINGAPORE ENVIRONMENT COUNCIL INITIATIVE SUPPORTED BY STARBUCKS



**National  
Arts  
Education  
Glow Award  
2015**



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## Phase 2B - Parent Volunteer Application Form

*(Strictly for child born between 2 Jan 2013 and 1 Jan 2014 [Both Dates Inclusive])*

1. The personal information in this form is used for internal purpose only.
2. Please submit the completed form by hand **not later than 31<sup>st</sup> January 2018** to Bukit Panjang Primary School.
3. Incomplete and late application will not be considered.
4. We regret to inform that only short-listed applicants will be invited to attend the interview and we do not disclose reasons for selection/non-selection of applicants.

### Please attach the following supporting documents:

1. Photocopy of Child's Birth Certificate / Re-Entry Permit (Singapore PR) / Citizenship
2. Photocopies of both parents' NRIC

### Information on Child and Parents

Particulars of Child				
Name <i>(As in Birth Certificate)</i> :		Gender <sup>1</sup> : Male / Female		
Date of Birth <i>(dd/mm/yyyy)</i> :     /     / 2013		Place of Birth :		
Birth Certificate No. :		Citizenship <sup>1</sup> : SC / SPR		
Particulars of Parents	Father		Mother	
	Photo		Photo	
Name <i>(As in NRIC)</i>				
NRIC No.				
Date of Birth <i>(dd/mm/yyyy)</i>	/ /		/ /	
Place of Birth				
Educational Level				
Educational Institution				
Citizenship <sup>1</sup>	SC / SPR		SC / SPR	
Occupation				
Employer				
Contact No(s)				
Email Address				
Residential Address			Postal Code	

<sup>1</sup> Delete whichever is not applicable

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## Applicant's Working Experience & Expertise *(Short write-up on working experience & expertise)*

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## Reasons for choosing Bukit Panjang Primary School

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## Requirement : Special Skills / Qualifications / Expertise *(You may tick [✓] more than 1)*

*(What skills, qualifications/expertise do you have as a volunteer that could help the school and students)*

- |   |   |
|---|---|
| <input type="checkbox"/> Event Organizing (eg. School Events)     | <input type="checkbox"/> Enrichment Learning Journeys       |
| <input type="checkbox"/> Photography & Videography                | <input type="checkbox"/> IT Skills & Support/Webpage Design |
| <input type="checkbox"/> Administrative Support                   | <input type="checkbox"/> Nutrition & First Aid              |
| <input type="checkbox"/> Landscaping/Gardening                    | <input type="checkbox"/> Music / Art / Drama / Dance        |
| <input type="checkbox"/> Sports CCA <i>(Please Specify)</i> _____ |   |

## Declaration and Acknowledgement by Applicants

We have read, understand and agree to be bound by the Primary One Phase 2B Registration Parent Volunteer Scheme Terms and Conditions.

The information given by us in this application and in any supporting documents is true and accurate.

By providing the required information, I have consented the school management to use, process and disclose the personal data in accordance with the terms and conditions in the school's application forms or the school's Data Protection Policy.

We understand that being a Parent Volunteer will not guarantee our child a place in Bukit Panjang Primary School under Phase 2B of the Primary One Registration Exercise.

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Father's Signature

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Mother's Signature

-----  
Date

### For Office Use Only

Received by:	Date Received:
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## Notes on Terms & Conditions on Parent Volunteer Scheme

- Under this scheme, a parent may be able to register his/her child under Phase 2B of the Primary One Registration Exercise if he/she meets the following criteria:
  - Parent and his/her child is a Singapore Citizen or Singapore Permanent Resident.
  - Parent has joined the school as a Parent Volunteer and has contributed at least forty (40) hours of Voluntary service to the school during the given time frame **(See Table A)**
- A child whose parent(s) has/have given at least the **minimum forty (40) hours** of voluntary service to the school before 31st May of the year of the child's registration for Primary One may enjoy priority in registration under Phase 2B.
- Please note your child **is not guaranteed a place in Bukit Panjang Primary School** under Phase 2B of the Primary 1 Registration Exercise even with the completion of **minimum forty (40) hours** of voluntary services.
- Balloting will be conducted should the number of applications (including active community leaders) exceed the number of vacancies. Priority will be given in the following order:
  - Children who are Singapore Citizens
  - Children who are Singapore Permanent Residents
- Within each of the above categories, balloting will be conducted if applications exceed the number of vacancies. Places will be balloted according to the order of priority based on home-school distance categories, i.e. within 1km, between 1 & 2km and outside 2km.
- The number of hours served will not be the sole criterion to rank Parent Volunteers in the waiting list should they be unsuccessful in securing a place in Phase 2B.
- Selection of parent volunteers is not on a first come first served basis. The school reserves the rights to short-list applicants whose services meet the needs of the school and our students. In view of the 5-day work week, voluntary services that could be performed during weekdays and are most beneficial to the school and our pupils will be considered first.
- The decision of the school in the selection of parent volunteers is final and the school is not obliged to give any reason for unsuccessful application.
- The school shall not be held responsible in the event that a parent volunteer is UNABLE to fulfil the minimum forty (40) hours of voluntary service and, as such, is not meeting the requirement for registration at Phase 2B of the Primary One Registration Exercise.

**TABLE A - Important Dates for Parent Volunteer Scheme Application**

Child's Year of Birth	P1 Registration Year	P1 Admission Year	Application Period	Interview Period	Starting Date for Volunteer Work	Completion Date for Volunteer Work	No. of Voluntary Hours
Born between 2 <sup>nd</sup> January 2013 and 1 <sup>st</sup> January 2014 <i>(both dates inclusive)</i>	Tentatively July 2019	January 2020	1 <sup>st</sup> November 2017 to 31 <sup>st</sup> January 2018	From February 2018	Tentatively from 25 <sup>th</sup> June 2018	Latest by 31 <sup>st</sup> May 2019	40

For more information on Phase 2B eligibility, please refer to the MOE website at <http://www.moe.gov.sg/education/admissions/primary-one-registration/phases/>

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